

## Safe Work Practice BENCH OR FLOOR DRILL PRESS

### Potential Hazards (Risk Priority = MEDIUM)

- Loose clothing or gloves being caught
- Pinch points
- Electrical
- High sound levels
- Foot injury
- Rings and dangling jewelry
- All personnel must ensure they have been appropriately trained by their supervisor.

### Required Personal Protective Equipment and Devices

Foot Protection	Hearing Protection	High Visibility	Head Protection	Eye Protection	Face Protection	Hand Protection	Protective Clothing
							

### Safe Work Practice

- Wear appropriate PPE attire
- **Do Not** operate if you are under the influence of drugs or alcohol
- Have a clean work area
- Inspect the tool before each use
- **Do Not** horse play with the drill press
- **Do Not** operate on anything other than its intended purpose
- **Do Not** wear jewelry while operating the machine
- Ensure all switches, wires and plugs are in good working condition
- Use LOCK OUT procedures when performing maintenance or conducting any work within 12" of an exposed pinch point
- **Do Not** put your hands or feet near an exposed pinch point or gears
- **Do Not** use this machine unless you have been trained in the safe and proper use and you have been given permission to do so

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***If an emergency situation occurs while conducting this task, or there is an equipment malfunction, shut the equipment off immediately and follow the lock out procedure.***

**REPORT ANY HAZARDOUS SITUATION TO YOUR SUPERVISOR IMMEDIATELY**

This must be reviewed any time the task, equipment, or materials change and at minimum, every three years.