









Safe Work Practice / Job Procedure

Backhoes

Potential Hazards

- Being Struck by the moving machine
- Being struck by quick disconnect buckets
- Missed Steps
- Unstable foundation
- All personnel must ensure they have been appropriately trained by their supervisor.

Required Personal Protective Equipment and Devices

Foot Protection	Hearing Protection	High Visibility	Head Protection	Eye Protection	Face Protection	Hand Protection	Protective Clothing
							

Safe Work Practice

- Read the manufacturers manual-operators manual before using equipment
- Make sure you understand the instructions before attempting to use the machine
- Make sure the machine is in good repair before using it
- Always wear PPE
- When travelling with the back hoe, the bucket shall be in the lowest height possible to prevent tipping
- When travelling a seat belt shall be worn
- One red flag shall be mounted on each side of the cab
- Do Not speed or drive carelessly
- When ascending or descending the backhoe, face the steps provided on the machine and use the hand rails or hand holds
- Do Not practice with, or ride on the backhoes unless authorized to do so by the supervisor
- Before digging the stabilizers shall be firmly in place
- The operator shall keep his swampier in sight, or know where he is AT ALL TIMES
- All foreign lines and cables shall be located and marked before excavation starts
- When digging a trench, a proper slope shall be maintained to prevent the sides from falling in and before a worker enters the trench
- Do Not go beyond the set capacity
- Record any and all defects

PPE Required

- Foot Protection
- Hearing Protection
- High visibility Vest
- Head Protection
- Eye Protection
- Hand Protection
- Protective Clothing

Safe Job Procedures

1. Complete FLHA (Hazard assessment)
2. Review Procedures and refer to the manual
3. Ensure certification for equipment is current and valid for the province/site
4. Complete the pre-operation check
5. Transfer equipment to desired location
6. Set up and begin the task
7. Return equipment to storing location

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If an emergency situation occurs while conducting this task, or there is an equipment malfunction, shut the equipment off immediately and follow the lock out procedure.

REPORT ANY HAZARDOUS SITUATION TO YOUR SUPERVISOR IMMEDIATELY

This SWP must be reviewed any time the task, equipment, or materials change and at minimum, every three years.