


<b>Job Title:</b>		<b>Use of Utility Knives</b>		<b>Operations Approval (Name; Position):</b>	
<b>JHA Developed By (Name; Position):</b>					
<b>JHA Revised By (Name; Position):</b>				<b>HSE Approval (Name; Position):</b>	
<b>JHA Revision Date:</b>				Dean Neuburger, Director, OHS&E	
<b>Job Steps</b>		<b>Potential Hazards</b>	<b>Risk Rating (Before Controls)</b>	<b>Hazard Controls</b>	<b>Risk Rating (After Controls)</b>
1	Area and task assessment.	1. Other workers in the area. 2. Improper tool selection.	C4	1. Ensure adequate space to work without causing a hazard to others. 2. Ensure adequate tool and PPE selection.	C5
2	Cutting.	1. Musculoskeletal Injuries (MSI). 2. Cuts or punctures from, sharp edges, slips, and dull blades (which require excessive force). 3. Repetitive Strain Injuries (RSI) 4. Improper use of the knife. 5. Cross contamination. 6. Bypassing safety features.	A3	1. Stretch and flex before and during work. Take micro-breaks as needed. Use a proper grip that does not create awkward positioning. 2. Inspect blade before use to ensure it is clean, sharp and properly installed. Always cut away from yourself and others. Wear cut resistant gloves on both hands. Familiarize yourself with the SWP for utility knives before use. Position your body and work piece in such a way that you are not in the line of fire, if possible use a stable work surface. 3. Alternate tasks. Unsure the knife used allows for a comfortable grip while in use. 4. Never use a utility knife as a substitute for another, more appropriate, tool. Ensure worker is properly trained and competent on the use of a utility knife. 5. Review SDS (MSDS) for product the knife is being used with to ensure there is no reactivity hazard. 6. Only use the tool as designed by the manufacturer. Do not bypass, tape down, or otherwise alter the knife from its intended design.	D4
3	Blade change and disposal.	1. Cuts, lacerations, or punctures.	A3	1. Familiarize yourself with the SWP for changing blades in the knife you are using. Always wear cut resistant gloves when handling blades. Dispose of old blades in a properly labeled sharps container.	D4
Highest Task Risk Rating			A3 (high)	Highest Task Risk Rating D4 (low)	

Safety Guidelines Required For task									
Process		PPE		Health		Training		Environment	
<input checked="" type="checkbox"/>	Pre Job Hazard Analysis	<input type="checkbox"/>	Arc flash coveralls	<input type="checkbox"/>	Nitrile glove	<input type="checkbox"/>	Bear awareness	<input type="checkbox"/>	Working Alone
<input type="checkbox"/>	FLRA	<input type="checkbox"/>	Disposable coveralls	<input type="checkbox"/>	Hand Washing	<input type="checkbox"/>	CTEC	<input type="checkbox"/>	Daylight time only
<input checked="" type="checkbox"/>	JHA review	<input type="checkbox"/>	Ear plugs	<input type="checkbox"/>	Ergonomics	<input type="checkbox"/>	CSTS	<input type="checkbox"/>	Guards & barriers
<input type="checkbox"/>	Signage (Safety/Wet Floor)	<input type="checkbox"/>	Ear muffs	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>	Confined space	<input type="checkbox"/>	Journey Mgt.
<input type="checkbox"/>	Spotter	<input type="checkbox"/>	Hard hat	<input type="checkbox"/>		<input type="checkbox"/>	Fall protection	<input type="checkbox"/>	Buddy system
<input type="checkbox"/>	LOTO	<input type="checkbox"/>	Harness	<input type="checkbox"/>		<input type="checkbox"/>	Fire extinguisher	<input type="checkbox"/>	Radio contact
<input type="checkbox"/>	PTW (Permit to Work)	<input type="checkbox"/>	Lanyard	<input type="checkbox"/>		<input type="checkbox"/>	LOTO	<input type="checkbox"/>	ERP contact list
<input type="checkbox"/>	Toolbox	<input type="checkbox"/>	Life line	<input type="checkbox"/>		<input type="checkbox"/>	Loader	<input type="checkbox"/>	Other
<input type="checkbox"/>	Ventilation	<input type="checkbox"/>	Knee pads	<input type="checkbox"/>		<input type="checkbox"/>	Skid steer	<input type="checkbox"/>	
<input type="checkbox"/>	SDS review	<input type="checkbox"/>	Sealed eyewear	<input type="checkbox"/>		<input type="checkbox"/>	Spill responder	<input type="checkbox"/>	
<input type="checkbox"/>	Fall Protection Plan	<input type="checkbox"/>	Steel toed boots	<input type="checkbox"/>		<input type="checkbox"/>	TDG	<input type="checkbox"/>	
<input type="checkbox"/>	Barricades	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	WHIMIS	<input type="checkbox"/>	
<input type="checkbox"/>	Temp logs and verification	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	Other	<input type="checkbox"/>	
<input type="checkbox"/>	Other	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

Probability	Severity						
		Catastrophic Death or multiple life-threatening principals	Major Life threatening injury or multiple serious injuries causing hospitalization	Moderate Significant serious injury Non- permanent injury	Minor Medical Help needed, Treatment by medical professional	Insignificant Injuries or ailments not requiring medical treatment	
		1	2	3	4	5	
	A	<b>Almost Certain:</b> Almost certain to occur in most circumstances	1	1	1	2	2
	B	<b>Likely:</b> Likely to occur frequently	1	1	2	2	2
	C	<b>Possible:</b> Possible and likely to occur at some time	1	2	2	2	3
	D	<b>Remotely Possible:</b> May occur in rare and exceptional circumstances	2	2	2	3	3

[illegible][illegible]